



Wilmington College's Black Student Initiative
Constitution

Article 1

Name of Organization

Section 1

The name of the organization shall be Black Student Initiative (BSI). The organization was formerly known as the Multicultural Student Union (MSU) and Concerned Black Students (CBS).

Article 2

Purpose

Section 1

The purpose of this organization is to unify students of Wilmington College. The organization will also discuss and address minority concerns (in association with the Office of Multicultural Affairs), plan and implement programs, and support all efforts to improve the recruitment and retention of African American students, as well as other minorities.

The secondary purpose of this organization will be to establish a comfortable environment where students of color feel welcomed. This will be done by increasing cultural awareness throughout campus and by encouraging involvement from the entire campus community in various organizational activities.

Article 3

Members

Section 1

Members shall not be discriminated against as a result of race, color, creed, religion, gender, disability, or sexual orientation. All Wilmington College students are welcome to join the organization.

Section 2

Meetings will be open to all Wilmington College students, faculty, and staff.

Article 4

Executive Board

Section 1

- (a) The executive board shall consist of a President, Vice-President (activity coordinator), Secretary, Treasurer, Publicity Chair or Co-Chair (two people may hold this position concurrently plus a committee), Student Government Association Representative, and At-Large General Body member.
- (b) No one officer may hold more than one (1) position for the duration of the term. Also no officer may leave his/her position to fill the vacancy of another position (in extreme circumstances the General Board may vote to dismiss this clause).
- (c) If a member of the Executive Board does not fulfill his/her duties he/she can be voted out and replaced by a general body member.

Section 2

General Body Members of the organization may assist and help fill any voids at the discretion of the executive committee.

Section 3

For the office of President and Vice-President a cumulative grade point average of 2.5 must be maintained because these positions require a sufficient amount of time. A 2.0 cumulative grade point average must be maintained in order to hold a position on the executive board.

Article 5

Job Descriptions

Section 1

President

- 1) Maintain a 2.5 grade point average
- 2) Preside over executive board meetings, as well as general body meetings
- 3) Direct and delegate the work of the organization through establishing responsibilities and creating needed committees
- 4) Prepare the yearly budget and present it to the Student Government Association with the assistance of the staff/faculty advisor and the Vice-President
- 5) Call any additional meetings of the executive committee he/she feels are necessary
- 6) Call any additional meetings of the general body he/she feels are needed
- 7) Coordinate the functions of Black Student Initiative
- 8) Be the official spokesperson for the organization
- 9) Prepare agenda for all meetings
- 10) Check the BSI mailbox throughout the week
- 11) Committee work as assigned

Vice-President

- 1) Maintain a 2.5 grade point average
- 2) Preside over meetings and/or assume President's job in his/her absence
- 3) Attend all BSI meetings

- 4) Understand every officer's job and to fill in when needed
- 5) Assist the President in the direction and delegation of the work of the organization
- 6) Plan and implement social, educational, and service activities with the assistance and approval of the entire BSI Executive Board
- 7) Appoint members of the general body to work on various activities/projects throughout the year, with the approval of the President
- 8) Fill out all necessary forms when renting vehicles are securing locations for events
- 9) Committee work as assigned

Secretary

- 1) Maintain at least a 2.0 grade point average
- 2) Attend all BSI Meetings
- 3) Maintain records and minutes of all meetings and distribute copies to each executive board member, as well as the staff/faculty advisor, no later than 48 hours after the meeting. Also send a copy of minutes to the Student Government Association (Pyle Box 638)
- 4) Keep permanent records for the organization
- 5) Type correspondence as needed
- 6) Keep attendance records and notify executive board when a member has two unexcused absences

Treasurer

- 1) Maintain at least a 2.0 grade point average
- 2) Attend all BSI Meetings
- 3) Keep records of all business transactions
- 4) Collect all receipts after programs have been completed
- 5) Fulfill all financial responsibilities and make purchases for the organization when necessary, with approval from the staff/faculty advisor and or the B.S.I. President
- 6) Present bi-weekly financial reports to the executive board of the organizations financial standing
- 7) Attend SGA meetings at the time of budget review.
- 8) Committee work as assigned

S.G.A. Representative

- 1) Maintain at least a 2.0 grade point average
- 2) Attend all BSI Meetings
- 3) Know BSI's current activities and events
- 4) Help other board members as needed
- 5) Solicit concerns from campus for future BSI programming
- 6) Attend SGA Open Forum Meetings which are held the 1st Tuesday of every month
- 7) Committee work as assigned

Publicity

- 1) Maintain at least a 2.0 grade point average
- 2) Attend all BSI Meetings
- 3) Know BSI's current activities and events
- 4) Publicize BSI events across campus no later than one (1) week before the activity
- 5) Create a monthly calendar with activities that will be displayed to the college campus (Pyle Center)
- 6) Committee work as assigned
- 7) Keep BSI twitter, Facebook, and Instagram accounts up to date

At-Large General Body Member

- 1) Maintain at least a 2.0 grade point average
- 2) Attend all BSI Meetings
- 3) Know BSI's current activities and events
- 4) Help other board members as needed
- 5) Be the liaison between the general body and the executive board
- 6) Present any issues that a general body member may not feel comfortable bringing to the executive board.

Article 6

Removal of Officer(s)

Section 1

Any Officer who fails to fulfill his/her required duties shall be removed from office. This includes being delinquent in job responsibilities and attendance. There will be a three strike system in place. Once you get three strikes there will be a meeting between the President, Vice President and all advisors to discuss removal. Removal will be determined by consensus of the group.

All executive board members must be notified of the motion of removal and be given an opportunity to respond to the situation either verbally or in writing; verbal responses must be witnessed by two individuals of the board. Refusal by any board member to respond within 48 hours of being notified will be considered an abstention by that member. Those choosing to abstain from any decision discussions will have no bearing on the decision reached by the board.

Section 2

The vacancy that is left after removal of an officer will be filled with a member from the general body unless the executive board does not see a necessity to fill the position for the remainder of the term.

Section 3

Upon the vacancy of the President, the Vice-President will become the active President. An active member from the board will fill the Vice-President's position.

Article 7

Meetings

Section 1

Both the executive board and general body will meet every week. The executive board will meet immediately after general body meetings.

Section 2

If an executive board member must miss a meeting the President and the Secretary shall be notified within 24 hours of the absence. A valid reason must be given otherwise the absence will be considered unexcused by the group (example: Excused: car trouble, family emergency, hospital, or ill. Unexcused: boyfriend/girlfriend came to see you, went to eat, forgot, homework).

Section 3

Once 3 meetings (excused and unexcused) have been missed the Secretary will notify the executive board. Three (3) unexcused absences from meetings are grounds for immediate removal of executive board member. Excessive excused absences from meetings are also grounds for removal of an executive board member.

Article 8

Special Committees

Section 1

General Body members shall be called upon for creation of special committees when needed.

Section 2

General Body members can nominate themselves to be committee leaders but if necessary the Vice-President will appoint leaders.

Article 9

Amendments

Section 1

Amendments to the constitution may be added or deleted at the discretion of the executive committee and the staff/faculty advisor. The general body must be notified when changes are made.

Section 2

The board, through consensus, must approve amendments. A two-thirds majority vote by the BSI body is needed to make amendments.

Constitution Updated:
March 30, 2015