

Title III Quarterly Report

Wilmington College has made substantial progress towards meeting project objectives funded through the Title III Strengthening Institutions Program during the reporting period of January 1, 2017 through March 31, 2017. Planning and implementation of retention programs, creation of multiple sub-databases and reports, and partnerships with outside vendors to take the Title III initiatives to the next level have dominated this quarter.

The list below contains completed and current projects for the second quarter of the grant:

Completed:

- All office and student space renovations were completed
- Mental Health Intern started and a second MHI was hired for Fall 2017
- Support Specialist was hired and trained
- External Evaluator was hired and came for his initial visit
- Title III grant was presented to faculty and the Board of Trustees
- The following databases were created: Student Contact Database for SSCs, Student Activity Database, Mental Health Contact Database, Student Course Database
- Reports/data requests were completed for: Athletic Training Persistence Data, Grade Inflation Report, Math and English Deficiency Report
- Fireproof (optical imaging) was contracted
 - Historical syllabi project started
 - E-forms built (FF major Declaration Form and FERPA form)
 - Communication processes for forms redesigned
- System requirements and Request for Purchase for retention CRM published
- Title III webpage on the WC website launched
- SSCs have developed outreach retention programming for the semester and held five retention programs
- ID100 course redesigned for FA17



- Qualtrics survey software access added for T3 staff
- Smartsheet project management software purchased and implementation for T3 staff started.
- All T3 teams/subcommittees convened for the first time
- Creation of system specifications and business plan for retention database
- SSCs have been integrated into the SRC team to prevent duplication of services and enhance collaboration

Current Activities:

- Developing the Title III Policy and Procedure manual
- SSCs working with students on academic probation for SP17
- SSCs managing the referral and academic progress report process
- SSCs having in-depth interviews with students requesting to take WD/LOA
- Collaboration with Career Services on Strengthfinders and other tools
- Working with Loth to create educational working space for students in RCC 114
- Developing and implementing retention programming for students
- Research on master academic advising, math remediation programming, and self-authoring in ID100 course

Below are the numbers for student contact by the Student Success Coaches. They have contacted 135 students in the past three months (over 13% of the student body).

Method of Contact	#
Email	161
In person	127
Other	11
Phone Call	44
Reason for Contact	
Academic Progress Report	16
Academic Referral	87
Advising Problem/Scheduling	4
Probation	177
WD/LOA	2
Other	57
Number of Students Contacted	
Duplicated	343
Unduplicated	135