

2013 Annual Security Report and Annual Fire Safety Report Wilmington College

Context of the Law

The Higher Education Act (HEA), as amended by the Higher Education Opportunity Act (HEOA), specifies campus safety requirements for all Title IV institutions, and missing student notification and fire safety issues – required of any Title IV institution that maintains an on campus student housing facility. These disclosures are required beginning with the Annual Security Report and Annual Fire Safety Report due on October 1, 2014. The statistics are also collected via the Department of Education's web-based Campus Safety and Security Survey.

Campus Security and Safety: A Shared Responsibility

Wilmington College has historically had a safe and secure environment. That is not to say that crimes and arrests do not occur, for they do. However, acts that threaten one's safety are not characteristic of this community. One of the significant reasons for this is the very nature and character of those that make up the college community—the students, faculty, and staff—accept responsibility for their own and others' safety and cooperate with campus security officers and residence hall staff, among others, in trying to protect persons and property. We recognize that in a close-knit community like ours, we should continue to rely on one another and to follow sound practices if we are to sustain a safe and secure campus environment. Students should be familiar with the Code of Conduct and abide by these precepts and regulations. They should also encourage other students to abide by the Code to enhance the quality of life on campus and to diminish the number of threats to safety involving students and others

Access to Campus Facilities and Security Policies

Students, faculty, staff, and other employees of Wilmington College have access to academic, administrative, and recreational facilities on campus. All residence halls have a 24-hour visitation policy. Although there is 24-hour visitation, all residence halls are locked around the clock. The exceptions to this policy include: move in days and other special events, and the faculty/classroom entrance to Austin Hall. Every resident has his/her own key with which to enter

the building. Visitors should notify their host before their arrival so the host can meet them at the door. A resident must accompany all visitors all times.

Students should take common sense precautions to protect their personal property, such as marking stereos, cameras, televisions, computers, and the like. Valuables left in a car should be locked in the trunk, if applicable, and the motor vehicle itself should be locked when parked. During holiday periods students are expected to secure their own belongings by locking room doors and windows when the room is vacated. Students are urged to report to Campus Safety Officers or other personnel, as appropriate, any suspicious-looking individuals whom they believe do not belong in their residence halls or other College buildings and any troubling, unusual incidents in or around residence halls or elsewhere on campus. It is the policy of this College to disclose to victims of violent crime the results of any disciplinary actions taken against those who violate the Code of Conduct in this context.

Alcohol and Other Drugs: Policies and Educational Programs

The Drug-Free Schools and Communities Act of 1987 requires each institution of higher education to certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. Failure to comply can result in the loss of support for any financial assistance provided by the federal government.

The Drug-Free Schools and Communities Act further requires the college to inform faculty, students, and staff about:

- Prevention programs in place that address substance abuse,
- Local standards of conduct, and
- Applicable legal sanctions under local, state, and federal laws for the unlawful possession, use, or distribution of illicit drugs and alcohol.

It is the college's intention to provide a nurturing environment that fosters student development and autonomy. This can best be accomplished by providing latitude for individual choice with regard to personal use of alcohol. However, that freedom of choice exists with the understanding that students will comply with federal and state law, College policies, take

full responsibility for their conduct, and ensure that their behavior does not impinge upon the rights and needs of others.

Freedom of choice also requires knowledge of the impact of alcohol abuse on one's health.

Campus Safety/Security Officers

Wilmington College provides security for the campus buildings and grounds in an effective and non-aggressive manner. For the protection of all students, the Campus Safety Office maintains records of all persons found in academic buildings after lock-up time as well as reports of incidents involving violations of law or College regulations in which a Campus Safety officer is involved or receives a report. Violations should be reported to the Campus Safety Office as well as to outside law agencies when appropriate. An outside law enforcement agency will be contacted in cases involving a need for direct confrontation of law offenders or when health or property is threatened.



**Office of the Vice President for Student
Affairs and Dean of Students
Wilmington College
1870 Quaker Way
Pyle Box 1186**

HOW TO GET HELP: Reporting Criminal Actions and/or Emergencies

The Campus Safety Office is located on Quaker Way. It is the policy of the College to have campus safety personnel and/or other appropriate staff responds to any reported crime or emergency involving a threat to personal safety and security or to enlist the help of local police agencies or emergency services, such as the City of Wilmington Police Department, which can be reached by calling 911. For direct telephone access to the Campus Safety Office, dial 382-0100. Campus Safety Officers are on duty 24 hours per day.

Residence Life has professional staff on call 24 hours a day, If you feel threatened or have a safety or security concern and are unsure of what to do, your RA—or any other RA—can be of assistance in contacting these emergency personnel. Any member of the Student Affairs Staff is always willing to assist.

Where the nature of a problem is such that other support devices are required, such as counselors and health services professionals, Campus Safety officers or personnel in the Vice President for Student Affairs and Dean of Students' office will make the contacts, as deemed necessary.

You are urged to report all acts of violence or crimes, including theft, to Campus Safety personnel, the Vice President for Student Affairs & Dean of Students or members of his/her staff including the Housing & Residence Life Staff. All crimes must be reported no matter when they are discovered. Follow-up action will be taken to investigate each incident so that accurate records can be maintained.

It is well known that many acts of violence, including sexual abuse situations, occur when one or more of those involved have abused alcohol or other drugs and are under their influence. The possession and use of alcohol is prohibited in residence halls and public common areas on campus. Caution is urged when one is in a setting where

alcohol is present and those who do consume alcohol are reminded that they are expected to do so in a responsible manner consistent with the law.

Students receive educational information about alcohol through orientation for new students, programs in residence halls, and other special events conducted on campus.

Campus Security Procedures, Practices, and Prevention of Crimes

From time to time, Campus Safety officers visit residence halls to talk with students about security procedures and concerns and to encourage crime prevention. Students and employees are regularly encouraged to be responsible for their own security and that of others.

Everyone should be aware that the College gives timely notice to the community when certain types of crimes are reported to campus authorities or local police agencies if such crimes are considered a threat to students and employees. These notices should be heeded, for, in practice, such a notice would be infrequent and should command special attention. Notice is made through the campus email system and by posting notices at strategic locations on campus.

Emergency Notification System (ENS)

Our emergency notification system is capable of sending notifications instantly and simultaneously to all registered mobile phones and email addresses provided. These messages are sent as text messages to cell phones and any applicable charges from your carrier will apply. The College will, without delay, and taking into account the safety of the community determine the content of the communication and initiate the emergency alert system unless the notification will, in the professional judgment of responsible authorities, comprise efforts to assist victims or to contain, respond to or otherwise mitigate the emergency. The administrators responsible for alerting the community are members of the Safety and Emergency Response Committee. This group will confer to determine if a notification should be sent. Please note that the emergency notification will be tested at least once each semester.

Any member of the community who has concerns regarding campus safety should report those concerns to the Vice President for Student Affairs and Dean of Students Office in Pyle Center, Office #4, at extension 270/339.

What to Do In An Emergency...

Fire

- Activate the nearest fire alarm and call 911.
- Everyone must leave immediately when a fire alarm is activated, even if there are no obvious signs of an emergency.
- Do not use the elevator.
- Remain calm and assist others in safely getting out.
- Confine the fire by closing all doors and windows if possible.
- Follow directions given by emergency personnel and go to the location designated by your building coordinator.

Dangerous Person

- Remain calm, do not engage the intruder.
- A quick and quiet escape is suggested, if it can be done safely.
- If attempting to escape, keep your hands elevated with open palms visible, especially if encountering law enforcement officers. Follow all instructions given.
- If you cannot safely exit the building, seek secure shelter.
- Close and lock windows, lower blinds, remain out of sight, and turn off the lights.
- Once secured, take cover behind concrete walls, thick desks, and filing cabinets that are away from windows and doors.
- Remain quiet and turn off cell phone ringers.

Medical Emergency

- If the person is seriously injured or non-responsive, CALL 911.
- Give key information to the 911 operator (location/address, type of injury/illness etc.) and stay on the line until help arrives.

- Ask others to assist (directing emergency personnel to your location, crowd control, etc.).
- Remain calm.
- If the person is not seriously injured, contact the College Health Center at x 217 or Campus Safety at 937-382-0100 for assistance.
- Always report injuries on campus to the Office of the Vice President for Business & Finance.
- Please note that Automated Electronic Defibrillators (AED's) are available on campus in the following locations:
 - Campus Safety Vehicle
 - Herman Court Athletic Training Room
 - Pyle Center
 - Health Center
 - Robinson Communication Center
 - Boyd Cultural Art Center
 - Physical Plant

Tornado

- Listen for the siren. A single siren blast will sound to alert you to check for emergency message via email and the Campus Alert System.
- Seek shelter inside a building until notified by College officials that it is safe to leave.
- An "all-clear" e-alert will be sent when the danger has passed.

Missing Student Notification Policy and Procedures

Each year, residential students complete a housing application which has information listed to provide quick notification to primary and/or secondary contacts in the event of an emergency. In the event that a student is determined to be missing, the College will notify the primary and/or secondary contact no later than 24 hours after the student is determined missing in accordance with our official notification procedures. If this information is not on file, the College will notify the parents documented in our records. In the event that the student is under 18 years of age, and not an emancipated individual, we are required to notify custodial parents or guardians within the same time frame.

Anyone who believes that a student is missing should

report it immediately to Campus Safety. Details will be asked regarding the last time the student was seen, where the student was seen, and any communications that have been received. Campus personnel who may have information regarding this student will be contacted and asked to provide their last known contact with this student. If it is determined that no contact has been made with the student in question for more than 24 hours, Campus Safety will notify other appropriate law enforcement agencies immediately and request assistance in finding the missing student. The College will initiate the emergency contact procedures and notify the designated contact person or parents.

Annual Fire Safety Report 2013

This report is published by Wilmington College in compliance with the Higher Education Opportunity Act of 2008 and applies to student housing at the college.

Fire Safety Equipment and Statistics for On Campus Housing

The College has sixteen residence halls. Each residence hall is equipped with a fire alarm system monitored 24/7 by a private security company. In the event of an alarm officers are notified of the location and nature of the alarm. Officers are equipped with two-way radios and are able to communicate with 911 dispatch and local EMS and fire services. The charts below indicate the fire safety equipment in each hall as well as fire statistics for the past three calendar years.

Fire Safety Inspections and Maintenance

Fire Safety Inspections are conducted quarterly by Housing and Residence Life Staff to coincide with arrival and departure of resident students. Fire systems and equipment are also inspected and serviced by Physical Plant and a fire protection system contractor, if needed. Any malfunction found is immediately scheduled for service or equipment replacement. A Fire Log and records of fire

inspections and maintenance are kept in the Vice President for Student Affairs and Dean of Students Office in compliance with State and Federal regulations and are subject to inspection by Fire Safety Personnel.

Reporting Fires

In the event of a fire residents should dial 911 and immediately report a fire in the residence halls. If the fire is extinguished the building should still be evacuated and the fire reported to Campus Safety in order for safety inspections to be conducted.

Supervised Fire Drills

Fire drills are conducted once per semester in each residence hall by the Housing and Residence Life Office. Professional Housing Staff and Resident Assistants activate fire alarm systems and evacuate buildings. Students are required to participate and evacuate during a drill.

Evacuation Policy and Procedures

Resident Assistants will provide students with the specific exit pathways and procedures for evacuating their residence hall. All students must evacuate a residence hall in the event of a fire alarm. Residents are advised of their assembly area for such events during their first hall meeting by their Resident Assistant. Residents may not re-enter their building until they are cleared to do so by proper authority. In the event that a building becomes uninhabitable due to any crisis, evacuated students will be temporarily relocated to another designated building.

Fire Safety Education and Training

Professional staff and Resident Assistants are instructed in fire prevention policies, the use of fire extinguishers and evacuation procedures. Resident students are instructed by Resident Assistants and Professional Staff during the first hall meeting upon their arrival at the College. Students are advised of the location of fire safety equipment, evacuation routes and fire prevention policies pertaining to their residence hall.

Safety Systems

Residence Hall	Monitored	Detectors	Pull Stations	Sprinkler System	Fire Extinguisher
Austin	X	X	X		X
Pickett	X	X	X		X
Bailey	X	X	X		X
Denver	X	X	X		X
Marble	X	X	X		X
Friends	X	X	X		X
Fife	X	X	X	X	X
Village	X	X	X		X
Commons	X	X	X		X
Delt House (764 Fife Avenue)	X	X	X		X
Lil Sis House (132 Quaker Way)	X	X	X		X
TKB House (180 Quaker Way)	X	X	X		X
Kappa Delta House (247 Linton Drive)	X	X	X		X
Eco-House male (246 Linton Drive)	X	X	X		X
Eco-House female (260 Linton Drive)	X	X	X		X
Lambda Chi Alpha House (122 Quaker Way)	X	X	X		X

Fire Incidents on Campus 2013

Residence Hall	Fires	Deaths	Injuries	Damages
Austin	0	0	0	0
Pickett	0	0	0	0
Bailey	0	0	0	0
Denver	0	0	0	0
Marble	0	0	0	0
Friends	0	0	0	0
Fife	0	0	0	0
Village	0	0	0	0
Commons	0	0	0	0
Delt House (764 Fife Avenue)	0	0	0	0
Lil Sis House (132 Quaker Way)	0	0	0	0
TKB House (180 Quaker Way)	0	0	0	0
Kappa Delta House (247 Linton Drive)	0	0	0	0
Eco-House male (246 Linton Drive)	0	0	0	0
Eco-House female (260 Linton Drive)	0	0	0	0
Lambda Chi Alpha House (122 Quaker Way)	0	0	0	0

Criminal Offenses			
ON CAMPUS	2011	2012	2013
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	1	0	0
NON-FORCIBLE SEX	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	4	6	1
BURGLARY	20	22	14
MOTOR VEHICLE THEFT	0	0	0
ARSON	1	1	0
ON CAMPUS, IN RESIDENCE HALLS	2011	2012	2013
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	1	0	0
NON-FORCIBLE SEX	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	3	3	1
BURGLARY	13	16	13
MOTOR VEHICLE THEFT	0	0	0
ARSON	1	1	0
NONCAMPUS / PUBLIC PROPERTY	2011	2012	2013
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	0
NON-FORCIBLE SEX	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	1	3	3
BURGLARY	7	6	1
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0

Hate Crimes			
HATE CRIMES - ON-CAMPUS	2011	2012	2013
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	0
NON-FORCIBLE SEX	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
SIMPLE ASSAULT	0	0	0
LARCENY-THEFT	0	0	0
INTIMIDATION	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	0	0	0
HATE CRIMES - ON-CAMPUS RESIDENCE HALLS	2011	2012	2013
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
SEX OFFENSES - FORCIBLE	0	0	0
SEX OFFENSES - NON-FORCIBLE	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
SIMPLE ASSAULT	0	0	0
LARCENY-THEFT	0	0	0
INTIMIDATION	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	0	0	0
HATE CRIMES – NONCAMPUS/ PUBLIC PROPERTY	2011	2012	2013
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
SEX OFFENSES - FORCIBLE	0	0	0
SEX OFFENSES - NON-FORCIBLE (Include only incest and statutory rape)	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
SIMPLE ASSAULT	0	0	0
LARCENY-THEFT	0	0	0
INTIMIDATION	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	0	0	0

Arrests			
ARRESTS - ON CAMPUS	2011	2012	2013
ILLEGAL WEAPONS POSSESSION	0	0	0
DRUG LAW VIOLATIONS	1	0	2
LIQUOR LAW VIOLATIONS	4	0	3
DISCIPLINARY ACTIONS	2011	2012	2013
JUDICIAL REFERRALS - ON CAMPUS			
ILLEGAL WEAPONS POSSESSION	0	0	0
DRUG LAW VIOLATIONS	2	7	6
LIQUOR LAW VIOLATIONS	22	33	34
ARRESTS - ON-CAMPUS RESIDENCE HALLS	2011	2012	2013
ILLEGAL WEAPONS POSSESSION	0	0	0
DRUG LAW VIOLATIONS	1	0	1
LIQUOR LAW VIOLATIONS	4	0	2
DISCIPLINARY ACTIONS JUDICIAL REFERRALS- RESIDENCE HALLS	2011	2012	2013
ILLEGAL WEAPONS POSSESSION	0	0	0
DRUG LAW VIOLATIONS	2	7	4
LIQUOR LAW VIOLATIONS	17	33	31
ARRESTS - NONCAMPUS/ PUBLIC PROPERTY	2011	2012	2013
ILLEGAL WEAPONS POSSESSION	0	0	0
DRUG LAW VIOLATIONS	0	0	1
LIQUOR LAW VIOLATIONS	0	3	1
DISCIPLINARY ACTIONS	2011	2012	2013
JUDICIAL REFERRALS - NONCAMPUS/ PUBLIC PROPERTY			
ILLEGAL WEAPONS POSSESSION	0	0	0
DRUG LAW VIOLATIONS	0	0	2
LIQUOR LAW VIOLATIONS	5	1	3