OFFICE OF ACADEMIC AFFAIRS
LOCATED IN COLLEGE HALL 202

Who We Are

Erika Goodwin, Ph.D.
VP for Academic Affairs and Dean of Faculty, ext. 241

Mei Mei Burr, Ph.D.
Associate VP for Academic Affairs, ext. 242

Katie Bontrager, Ph.D.
Institutional Effectiveness Director, ext. 280

Rhonda Burton
Assistant to the VPAA, ext. 328

Tara Rhinehart
Administrative Assistant, ext. 240

How We Can Help You

We can answer questions regarding:

♦ Academic Policies and Appeals
♦ Academic Integrity
♦ Academic Support Services/Student Resource Center
♦ Advising
♦ Early Alert Referrals
♦ Extensive Absences
♦ Faculty Issues
♦ Honors Program
♦ MAP-Works
♦ Registration
♦ Probation and Suspension
♦ Withdrawal/Leave of Absence

When To Contact Our Office

♦ Whenever you need assistance related to an academic matter.
♦ When you are going to have significant absences due to medical health issues, mental health issues, or family emergencies.
♦ When you are considering a withdrawal or leave of absence from the college.

What Is Academic Good Standing?

To remain in Academic Good Standing, full-time students must:

♦ Earn at least a 1.80 GPA their first semester, and at least a cumulative GPA of 2.0 during the remaining semesters.
♦ Earn an average of 12 hours per semester.
♦ Earn at least a C- in EN100 and EN101 during their first attempt.

Probation: Students who do not meet these conditions will be placed on academic probation for the following semester. Students on probation cannot participate in intercollegiate athletics and may be ineligible for other extra-curricular activities as well. Students on probation may be required to enroll in ID100: Effective College Study Strategies.

Suspension: Students with a semester GPA below 1.0 are subject to immediate suspension from Wilmington College. Students who do not meet the conditions of their probationary semester will be suspended and will have to apply for readmission after not enrolling for one fall or spring semester.

When To Visit Academic Records

Located in College Hall 105, ext. 464

Karen Garman
Registrar and Assistant Dean for Academic Affairs

Pam Baessler
Assistant Registrar

Ruth Clark
Academic Records Specialist and VA Certifying Official

Donna McClughen
Academic Records Specialist

Academic Affairs works closely with Academic Records to meet your academic needs. Please visit the staff in Academic Records if you require assistance with any of the following:

♦ Advising guidelines, status of your graduation requirements, and degree audits
♦ Class Schedules
♦ PSEO credits
♦ Transcripts
♦ Transfer Credit, Advising, and Evaluation
♦ VA Benefits/Certification

Need Help With Homework?

Visit the Student Resource Center in Robinson Communications Center for individual and group tutoring, as well as help writing papers. You can also visit the math Center in Kettering for help with your math courses.