STUDENT INSTRUCTIONS–EARNED HOURS

The portal can be accessed via the following URL: https://wcportal.wilmington.edu

Enter your NETWORK login and password (this is the login and password used when your computer boots up)

If you run into any problems or have any questions, please contact records@wilmington.edu or call Ruth Clark in the Academic Records office at ext. 464.

For security reasons, please be sure to LOGOUT of the site before leaving your computer.

As part of the advising/registration process, you need to check your total number of EARNED hours to determine when your scheduled time to register will be. That can be accessed in the following manner.

After you log in to WCPortal, click on MY ACADEMICS located under the Wilmington College header.
Scroll down the My Academic page until you see UNOFFICIAL TRANSCRIPT.
The Summary box will display. You will want to make a note of the CUMULATIVE row of the EARNED CREDITS column (bottom row of the 3rd column). This will provide you with your total earned hours.